



**Concordia Charter School – Mesa**

142 North Date Street

Mesa, Arizona 85201

Phone: 480-461-0555

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[www.concordiacharter.org](http://www.concordiacharter.org)

# PARENT DROP-OFF AND PICK-UP PROCEDURES

Changes taking place 2020-2021 school year

Dear Concordia Parents/Guardians,

Over the course of the past few months, Concordia Charter School has been analyzing our Parent Drop-Off and Pick-up process along with our school safety procedures. After careful self-assessment deliberation and research, Concordia Charter School has decided to make changes to the Parent Drop-Off and Pick-Up process to increase the health and safety of our children.

Attached, you will find a detailed outline of the new Parent Drop-Off and Pick-Up Procedures. The included map will provide an aerial view of the traffic flow expected. We feel that through these changes, our overall safety will be drastically improved, and the process will run smoothly.

At Drop-Off, parents will pull all the way forward to the next free staff member. All children will have their temperature taken to ensure it is under 99.9 before the parent is allowed to leave. **DO NOT DROP YOUR CHILD AND LEAVE BEFORE THEIR TEMPERATURE IS TAKEN BY A STAFF MEMBER.**

At Pick-Up, parents will follow the same process as Drop-Off. Parents will pull all the way forward to the next free staff member, and the staff member will get your children and bring them to your car. Parents will not be allowed in the building to pick their children up from classrooms.

The front entrance gate will be locked daily until 9:30 am. It will be unlocked from 9:30 am - 2:30 pm and will be locked again at 2:30 pm. This is to ensure the least

**Providing educational excellence and equity to Arizona's most vulnerable children.**

Concordia Charter School does not discriminate on the basis of race, color, national origin, sex, age or handicap in its programs, activities, admission or employment practices.

Concordia Charter School is a tuition-free public charter school, and recognized by the IRS as a 501(c) (3) nonprofit corporation.

**CONCORDIA CHARTER SCHOOL, Inc.**  
**A Friend of Core Knowledge**



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amount of visitors are entering the building to keep the students and staff healthy and safe. If you need to speak to Ms. Alicia please see her between the hours of 9:30 am and 2:30 pm.

We realize that not all will agree with these changes, and some may feel that they are too time-consuming or drastic, but please know that we take student health and safety and very seriously, and based these changes solely on those two areas. There will undoubtedly be some “glitches” and bumps that we will assess throughout the remainder of the 2020-2021 school year...but we hope to be able to handle them with minor adjustments to have a full, smooth implementation. As always, I welcome respectful discussion regarding the new procedures and will listen to any suggestions or comments. However, the final decision lies in the hands of the school Administration. I appreciate your cooperation and support of our new procedures, and I look forward to a wonderful school year!

Thank you,  
Ms. Roush-Meier and Mrs. Jerde  
Concordia Charter School

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