



Volunteer Application

Contact Information

Name	
Street Address	
City ST ZIP Code	
Home Phone	
Work Phone	
E-Mail Address	

During which hours are you available for volunteer assignments?

_____ Mornings _____ Afternoons

No. of Hours Available:

_____ Mon _____ Tues _____ Wed _____ Thur _____ Fri

Mark the areas of your Volunteer interests:

Administrative Help/Clerical	_____	Classroom Assistant/Helper	_____
Playground/Cafeteria Aide	_____	Custodial/Maintenance	_____
Reading/Math Tutor	_____	Science/Experiments	_____
After School Program	_____	Field Trip Chaperones	_____
Library Aide	_____	Arts & Crafts	_____
PE/Sports/Exercise	_____	Family Night Programs	_____
Fundraising/Grant writing	_____	Special Events	_____
Newsletter/Yearbook	_____	Donations	_____

Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports.

Previous Volunteer Experience

Describe any previous volunteer experience, interests, or training.

References

Name	Title	Relationship to You	Phone Number	Years known to you

Person to Notify in Case of Emergency

Name	
Street Address	
City ST ZIP Code	
Home Phone	
Work Phone	
E-Mail Address	

Legalities

CONFIDENTIALITY STATEMENT: I understand and agree that in the performance of my duties as a volunteer at Concordia Charter School, I must hold in strictest confidence any observations I may make or hear regarding students, their families or school staff.

I understand that intentional or involuntary violation of confidentiality may result in disciplinary action, including termination from the volunteer program and/or legal action by others (i.e. students, families of students, school or staff).

CRIMINAL RECORD:

Answering "Yes" to the following question does not constitute an automatic bar to volunteering. Factors such as date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be taken into account.

All volunteers are required to provide a current "Finger Print Clearance" card as condition of volunteering.

Have you ever pleaded "guilty" or "no contest" to, or been convicted of a crime? YES NO

If yes, please provide dates and details:

I hereby certify that the information presented in this application is true, accurate and complete. I authorize the investigation of all statements contained herein, including reference checks. We reserve the right to terminate a volunteer at any time without supplying a reason.

Signature of Applicant

Date